

# INTERPRETER ATTENDANCE RECORD for DAILY USE ONLY

NAME: \_\_\_\_\_

Presiding Official: THE HONORABLE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

U. S. District Judge      Magistrate Judge

\_\_\_\_\_

LANGUAGE: \_\_\_\_\_

(Spanish, Navajo, Haitian-Creole) : CERTIFIED \_\_\_\_\_ or NON-CERTIFIED \_\_\_\_\_

SOC. SEC. NO.: \_\_\_\_\_

All other languages:

TELEPHONE: \_\_\_\_\_

PROFESSIONALLY QUALIFIED \_\_\_\_\_ or LANGUAGE SKILLED \_\_\_\_\_

DATE	CASE NUMBER	CASE NAME	TYPE OF HEARING	START TIME	COMPLETION TIME	BILLABLE TIME	AMOUNT OF SERVICES CLAIMED

## TRAVEL TIME

DEPARTED

ARRIVED

RESIDENCE to COURTHOUSE \_\_\_\_\_

COURTHOUSE to RESIDENCE \_\_\_\_\_

TOTAL SERVICES CLAIMED: \_\_\_\_\_

TOTAL TRAVEL EXPENSES: \_\_\_\_\_

## TRAVEL EXPENSES

TOTAL NUMBER OF MILES: \_\_\_\_\_ x \_\_\_\_\_ cents = \_\_\_\_\_

OTHER EXPENSES:

Tolls \_\_\_\_\_

Total Other Expenses: \_\_\_\_\_

Parking \_\_\_\_\_

Other \_\_\_\_\_

TOTAL TRAVEL EXPENSES: \_\_\_\_\_

GRAND TOTAL: \_\_\_\_\_

Interpreter Signature

Date

## TO BE COMPLETED BY CASE MANAGEMENT DEPUTY:

This is to certify that \_\_\_\_\_ did appear in court on \_\_\_\_\_, as stated in the above attendance record and did perform the functions as set forth in the Order entered in this cause.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the seal of this court at \_\_\_\_\_, Indiana, on \_\_\_\_\_.